



Pennsylvania Department of Transportation
Bureau of Equal Opportunity
P.O. Box 3251
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December 10, 2020

CHRISTINE SULLIVAN-REITZ
American Systems & Installations Inc.
562 Independence Road
Suite 330
East Stroudsburg, PA 18301

RE: Pennsylvania Unified Certification Program
DBE Continued Eligibility Letter

Disadvantaged Business Enterprise (DBE) Certification # 15501
Anniversary Date - Annually on [lblReferenceField1]

Dear CHRISTINE SULLIVAN-REITZ:

The Pennsylvania Department of Transportation, a certifying participant in the Pennsylvania Unified Certification Program (PA UCP), has reviewed your Annual Affidavit as a Disadvantaged Business Enterprise (DBE) and is pleased to inform you that your firm appears to meet the requirements established by the United States Department of Transportation (US DOT) Code of Regulations. Accordingly, your firm can continue as a Disadvantaged Business Enterprise (DBE) to participate in the program in the following classification(s) only:

Installation of millwork & solid surface work including: ceiling & wall panel installation, Architectural woodworking and Architectural finish work.

NAICS Code(s): NAICS 238310: DRYWALL AND INSULATION CONTRACTORS
NAICS 238350: WINDOW, METAL FRAME RESIDENTIAL-TYPE, INSTALLATION
NAICS 238390: OTHER BUILDING FINISHING CONTRACTORS

If you wish to expand your status to include another type of business, you must contact the PA UCP for reevaluation prior to undertaking any projects as a DBE in the expanded area.

In the event of a change in circumstances affecting your ability to meet size, disadvantage, ownership, and control requirements of Part 26 or any material change in the information provided; you must inform the PA UCP by means of a sworn affidavit by the owners, describing in detail the nature of such changes.

You must provide this written "Notice of Change" within 30 days of the occurrence of change. Failure to do so will be deemed a failure to cooperate. We would also remind you that the PA UCP reserves the right to review your firm at any time to ensure compliance with the program.

We are pleased to continue to have you as a DBE and wish you continued success in acquiring work within the DBE program. If you have any questions, please contact 717-787-5891.

Sincerely,

Katherine Peters
Director
Bureau of Equal Opportunity